



# NG-S3411-10

## Base Worksheet

### Project Contact

Name \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
Email \_\_\_\_\_

### Property Contact

Name \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
Email \_\_\_\_\_

### Color Selections\*

Faceplate Paper:    White    Cream    Pewter    Black

Text    \_\_\_\_\_    Symbols \_\_\_\_\_

Logo    \_\_\_\_\_

\* Please provide PMS color reference numbers when possible

### Quantities and Room #s

Faceplate Qty    \_\_\_\_\_

Room #s:    Yes    No    (if YES, how many?) \_\_\_\_\_

(if NO, should a blank Room # box be printed?):    Yes    No

### Button Labeling\*

*\*see icon worksheet*

Text	International Symbol Number
<b>Top Row</b>	
Button 5	
Button 6	
Button 7	
Button 8	
<b>Middle Row</b>	
Button 1	
Button 2	
Button 3	
Button 4	
<b>Bottom Row</b>	
Button 9	
Button 10	

To specify  
dialing instructions and  
property information  
please see

Dialing Instructions  
Worksheet

(Please Note:  
Buttons 9 & 10  
cannot be removed)

5	6	7	8
1	2	3	4
MUTE		HOLD	
9			10

### Special Instructions



# Handset Worksheet

NG-S3411

## Project Contact

Name \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
Email \_\_\_\_\_

## Property Contact

Name \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
Email \_\_\_\_\_

## Color Selections\*

Faceplate Paper:    White    Cream    Pewter    Black

Text    \_\_\_\_\_    Symbols \_\_\_\_\_

Logo    \_\_\_\_\_

\* Please provide PMS color reference numbers when possible

## Quantity

Faceplate Qty    \_\_\_\_\_

## Button Labeling\*

Select ONE label per button below:

<i>Button 1 Label</i>	<i>Button 2 Label</i>	<i>Button 3 Label</i>
Front Desk	Front Desk	Front Desk
Guest Services	Guest Services	Guest Services
Housekeeping	Housekeeping	Housekeeping
Room Service	Room Service	Room Service
Wake Up	Wake Up	Wake Up

The handset diagram shows a grid of buttons at the top: 7pqrs, 8tuv, 9wxyz, \*, 0, #, a speaker icon, a pause icon, and a microphone icon. Below these are three buttons labeled Button 1, Button 2, and Button 3. Underneath these are three larger buttons labeled Button 1 Label, Button 2 Label, and Button 3 Label. At the bottom is a large circular display area with a small icon to its left.

## Special Instructions