



C4102

Handset Worksheet

Project Contact

Name _____
Phone _____
Fax _____
Email _____

Property Contact

Name _____
Phone _____
Fax _____
Email _____

Color Selections*

Faceplate Paper: White Cream Pewter Black

Text _____ Symbols _____

Logo _____

* Please provide PMS color reference numbers when possible

Quantity

Faceplate Qty _____

Button Labeling*

Select ONE labeling option below:

<i>Button 1 Label</i>	<i>Button 2 Label</i>
Front Desk	Housekeeping
Front Desk	Room Service
Front Desk	Wake Up
Guest Services	Housekeeping
Guest Services	Room Service
Guest Services	Wake Up

The diagram shows the handset faceplate with the following labels and button positions:

- Emergency Call Button:** A large circular button at the top with a star icon.
- TALK:** A button on the left side.
- OFF:** A button on the left side, below TALK.
- EMERGENCY:** A button on the right side.
- Button 4 (pre-labeled):** A button on the right side, below EMERGENCY.
- 1, 2, 3, 4, 5, 6, 7, 8, 9, *, 0, #:** A standard 12-button numeric keypad.
- SPEAKER:** A button on the left side, below the numeric keypad.
- MUTE:** A button on the right side, below the numeric keypad.
- MESSAGES:** A button on the right side, below MUTE.
- Button 1:** A button on the left side, below SPEAKER.
- Button 2:** A button on the left side, below Button 1.
- Button 3 (pre-labeled):** A button on the right side, below MESSAGES.
- (Faceplate):** A label for the bottom button.

Special Instructions